

York & North Yorkshire Local Enterprise Partnership (YNYLEP)

Friday 18 November 2011 at Ron Cooke Innovation Hub, York

MINUTES OF MEETING

PRESENT

Barry Dodd (BD)	Chairman
Ruth Smith (RS)	PM Management Consultants
Nigel Pulling (NP)	Yorkshire Agricultural Society
Robert Miller (RM)	Bluebird Vehicles
David Bruce	Nestle UK
Shaun Watts	Chameleon Business Interiors
David Kerfoot	The Kerfoot Group Ltd
Cllr Stephen Parnaby (SP)	East Riding
Cllr Tom Fox (TFox)	Scarborough
Cllr James Alexander (JA)	City of York Council
Cllr John Weighell (JW)	North Yorkshire County Council
Cllr Keith Knaggs (KK)	Ryedale – also rep. Hambleton & Richmondshire
Cllr Chris Knowles-Fitton (CK)	Craven – also rep. Selby and Harrogate

IN ATTENDANCE

Richard Flinton (RF)	North Yorkshire County Council
James Farrar (JF)	Chief Operating Officer
Andrew Leeming (AL)	Economic Partnership Unit
Tim Frenneaux (TFren)	Economic Partnership Unit
Kate Gray (KG)	Economic Partnership Unit
Sue Lang (SL)	East Riding

1. Apologies

Neil Warman	
Colin Mellors (CM)	University of York

Declarations of Interest: None to declare

2. Minutes of the last meeting

Agreed as a true record

Matters Arising;

Item 4 - TFren confirmed that the business breakfasts that were referred to will be just quick catch ups.

Item 7 - Transport, JF confirmed he had spoken with the Department for Transport.

3. Growing Places Fund

TFren presented a paper to the Board. The YNYLEP has secured 6.2m of funding.

There is a possibility that may need to pay someone to administer it.

It was agreed by the Board that a simple criteria and scoring system needs to be established. The criteria will then be published and once expressions of interest are received a request will be made to the bidders to provide further information.

There was some debate as to whether or not the money could potentially be invested in housing. It was agreed that the money should be used to maximise Economic impact focussing on jobs.

4. LEP Priorities progress update

Launch week to take place week beginning 16 January 2012.

Broadband – AL provided an update.

Action 1: arrange conference call with relevant contacts in Cornwall and Northern Ireland to obtain an understanding of what we can learn from them before visiting.

Action 2: It was agreed by the Board that there needs to be linkages at a local level with what is going on in our own area to avoid duplication and ensure all small gaps are covered.

Visitor Economy – AL provided an update.

It was agreed that YNYLEP would support Welcome to Yorkshire for 1 year to support the delivery of its business plan.

Action 3: BD will look over business plan and accounts for Welcome to Yorkshire.

Action 4: Meeting to be arranged between Welcome to Yorkshire, Visit York, JA and BD.

Skills – AL provided an update.

Need to be clear about what opportunities are available.

BD suggested the LEP should be feeding back on the Apprenticeship Service.

Certificate in Business Growth – JF provided an update.

It was confirmed that the course will be completed online with a mentor assigned to each individual. JF progressing this further.

Action 5: Communication programme to be developed for this.

Networking – TFren provided an update.

A press release is taking place next week.

Action 6: TFren to liaise with Leeds City Region to ensure no duplication.

Agri-Food - TFren provided an update.

The YNYLEP has been invited to host an Agri-Food Summit next year.

Action 7: TFren to meet with T&F group to provide direction to the summit.

DB highlighted that large manufacturer's work with FERA and that this may be an opportunity for smaller businesses to link together to take advantage of the benefits achieved from working with FERA.

TF highlighted that the National Parks are proposing to restrict how farmers can diversify.

5. LEP Communication Strategy

It was proposed that the YNYLEP will be known as the 'Yorkshire Enterprise Partnership'

Action 8: E-mail addresses of the support team be changed to reflect the new name.

6. Local Development Frameworks

It was agreed that Councils should engage with the LEP when producing LDF's however SP warned that the LEP shouldn't get too involved in the detail, need to keep involvement to a minimum and be based on the LEP priorities.

TF highlighted that national Parks LDF is at consultation stage – LEP need to engage with them.

7. Any Other Business

Chris Haskins has been appointed chair of the Humber LEP.

8. Future meetings

All meetings are Friday mornings and in future will start at 10am and finish at 12.30pm with lunch.

27 January	Northallerton TBC
9 March	Venue TBC
20 April	Venue TBC
1 June	Venue TBC
13 July	Venue TBC

Minutes prepared by: Kate Gray